



| www.phillco.org | Ph: (406) 654-5525 | phillco@itstriangle.com |

PhillCo Economic Growth Council

Guidelines Grant Application Store Front Beautification

PhillCo Economic Growth Council is announcing a grant program that began in 2012. The purpose of the “Store Front Beautification Grant Program” is to enhance the street-side appearance of your business, encouraging visitors to stop and shop in Phillips County and improve the local perception of Phillips County Main Streets.

To be eligible for one of these grants the improvements must be made by the property owner or the business owner with the property owner’s approval in writing. We welcome grant applications from businesses with store fronts in Phillips County or destination/tourist locations in Phillips County. **These matching grants will fund up to 50% of an individual beautification project up to \$2,500.**

This is a 50/50 matching grant. Eligible uses for grant money include signage, lighting, landscaping, trees, non-advertising decorative banners, awnings, murals, physical improvements and more.

With your application please provide a picture of the property and the property owner’s written permission if necessary.

If your project is chosen for funding, the project must be completed within one year of the date on your notification letter. An extension may be granted upon request.

All projects must meet State and City/Town zoning regulations or County zoning regulations in effect at your location if you are outside of City/Town limits. All required building permits must be in place before commencement of the project.

Funds will be dispersed upon **total completion** of the project if the following requirements are met:

- Provide a photo of the improvements.
- Fill out a short, one page final report at project completion and provide copies of receipts/invoices for labor and materials that grant funds will be applied to.

PhillCo can match the expenditures up to a maximum of \$2,500 or 50% of the total project. PhillCo retains the right to question, alter, or reject any claim they may deem inflated or unreasonable.

Your application for grant funds implies your acceptance of these requirements and failure to provide these materials upon completion of your project will nullify this contract and disallow you from collecting any grant funds.

PhillCo retains the right to publish a Public Service Announcement when the funds are awarded and at the project’s completion. Business owner must also be willing to feature project in the “PhillCo Quarterly News” and at the PhillCo Annual Meeting.

**Return completed applications to:
PhillCo Economic Growth Council
Attn: Ashley Stuart
P.O. Box 1637**

Malta, MT 59538
406-654-5525

Store Front Beautification Grant APPLICATION

Name of Business: _____

Type of Business: _____

Physical Location: _____

Mailing Address: _____

Contact Name: _____

Contact Telephone Number: _____

Are there any local or state permits required for the type of beautification project you are proposing? YES NO

Have you applied for and received all necessary permits for your project? YES NO

Have you received the property owner's written permission if necessary? YES NO

Do you have any murals or banners included in your project? YES NO

Project Start Date: _____

Project End Date: _____

Please describe the scope of the project (Attach additional sheets if necessary):

Amount Requested: \$_____ Total Project Cost: \$_____

Project Sources and Uses of Funds:

Sources of Funds		Uses of Funds	
SOURCE	AMOUNT	USE	AMOUNT
Total Sources of Funds:	\$	Total Uses of Funds:	\$

Authorizing Statement:

I hereby declare that the information included in, and all attachments to, this application is true, complete, and accurate to the best of my knowledge. I further declare that, on behalf of _____ (Business), I am legally authorized to enter into an agreement with PhillCo Economic Growth Council if a grant is awarded. I further declare that if a grant is awarded, the grant will be used to fund the beautification project described above.

I understand that no grant funds will be released until Final Project Report and receipts/invoices for all labor and/or materials have been submitted for review.

Property/Business Owner

Date